

UNIVERSITY OF RICHMOND
Financial Aid

2019-2020 Request for Cost of Attendance Increase for Computer Purchase

As you are aware, the University of Richmond School of Law has a mandatory laptop requirement. Information regarding this requirement is available at <http://law.richmond.edu/library/technology/laptop-program.html>. Because entering law students may already own a laptop that meets this requirement, this educational expense is not included in the standard Cost of Attendance (COA) for financial aid purposes. However, entering law students who need to purchase a laptop and printer to meet the Law School's requirements may request an increase to their COA that may result in additional financial aid eligibility. Federal and/or private loans may be used to fund this expense; grant funds are not available for this purpose.

Requesting Cost of Attendance (COA) Increase:

- The cost of a laptop and printer may be included in COA increase.
- COA will only be increased one time for the laptop and printer purchase.
- The purchase date must be between April 15, 2019 and September 1, 2019.
- COA increase will equal the lesser of the actual cost or
 - For a PC laptop, \$1275.
 - For an Apple laptop, \$1640.
 - For a printer, \$60.
- Documentation, such as a bill of sale or purchase receipt, must be attached to this form.
- This Form, to request a COA increase for the purchase, must be submitted to the Financial Aid Office no later than September 29, 2019.

Requesting Additional Funds:

- Funding for this increase may be obtained through the Federal Direct Loan program.
- Students may borrow up to \$20,500/year in Direct Unsubsidized Loans.
- If you have already borrowed the maximum in this loan, you may borrow additional funds through the Federal Direct Grad PLUS Loan or through a private loan.
- Loan funds are disbursed to your student account in two equal installments: one half at the beginning of the Fall 2019 term and one half at the beginning of the Spring 2020 term. Thus, you will not receive the full amount of the loan borrowed for the laptop and printer cost until the Spring term disbursement is made in January 2020.
- Information on loans (including loan applications) is available at <https://financialaid.richmond.edu/law/loans/index.html>.
- Submit your loan application, requesting the amount you wish to borrow, along with this request and cost documentation.

I request an increase to my COA so that I may borrow loans to assist with this expense. I certify that the attached cost documentation is the cost incurred to purchase the required laptop and printer. I understand that the increase to my COA will equal the lesser of the actual cost of the laptop and printer per the attached documentation or \$1275 for a PC laptop/ \$1640 for an Apple laptop and \$60 for a printer. **My loan application is attached.**

Signature

Printed Name

UR ID or SSN

Phone

Email

Date

This request form, loan application and documentation of purchase must be submitted by September 30, 2019 to:

Financial Aid Office
Queally Center, Suite 214
142 UR Drive
University of Richmond, VA 23173
FAX: 804-484-1650
Tel: (804) 289-8438 or Email: finaid@richmond.edu

Questions? Contact us at: