

2025-2026 Request for Cost of Attendance Increase for Computer Purchase

As you are aware, The University of Richmond School of Law has a mandatory laptop requirement. Information regarding this requirement is available at <http://law.richmond.edu/library/technology/laptop-program.html>. Entering law students may already own a laptop that meets the requirement, so this educational expense is not included in the standard Cost of Attendance (COA) for financial aid purposes. However, entering law students who need to purchase a laptop and printer to meet the requirement may request an increase to their COA that may result in additional financial aid eligibility. Federal and/or private loans may be used to fund this expense; grant funds are not available for this purpose.

Requesting Cost of Attendance (COA) Increase:

- The cost of a laptop and printer may be included in COA increase.
- COA will only be increased one time for the laptop and printer purchase.
- The purchase date must be between April 15, 2025 and September 1, 2025.
- COA increase will equal the lesser of the actual cost or
 - For a PC laptop: \$2350.
 - For an Apple laptop: \$2500.
 - For a printer: \$100.
- Documentation, such as a bill of sale or purchase receipt, must be included with this form.
- This form and documentation must be submitted to the Office of Financial Aid no later than September 30, 2025.

Requesting Additional Funds:

- Funding for this increase may be obtained through the Federal Direct Loan program.
- Students may borrow up to \$20,500/year in Federal Direct Unsubsidized Loans.
- If you have already borrowed the maximum of this loan, you may borrow additional funds through the Federal Direct Grad PLUS Loan or through a private loan.
- Loan funds are disbursed to your student account in two equal installments: one half at the beginning of the Fall 2025 term and one half at the beginning of the Spring 2026 term. Thus, you will not receive the full amount of the loan borrowed for the laptop and printer cost until the Spring term disbursement is made in January 2026.
- Information on loans (including loan applications) is available at <https://financialaid.richmond.edu/law/loans/index.html>.
- Submit a request to increase your Federal Direct Loan along with this form.

I request an increase to my COA so that I may borrow loans to assist with this expense. I certify that the attached documentation is the cost incurred to purchase the required laptop and printer. I understand that the increase to my COA will equal the lesser of the actual cost of the laptop and printer per the attached documentation or \$2350 for a PC laptop/ \$2500 for an Apple laptop and \$100 for a printer. **My loan request and documentation are attached.**

Signature

Printed Name

UR ID

Phone

Email

Date

This request form, loan application and documentation of purchase must be submitted by September 30, 2025 to:

Office of Financial Aid
Queally Center, Suite 214
142 UR Drive
University of Richmond, VA 23173
finaid@richmond.edu
(804) 289-8438